



**VILLAGE OF BIRON  
451 KAHOUN ROAD  
WISCONSIN RAPIDS, WI 54457**

**PERMITS ARE REQUIRED FOR THE FOLLOWING:**

- All new 1 and 2 family homes
- Additions that increase the physical dimensions of a building
- Alterations to the building structure
- Alterations to the building's heating, electrical or plumbing systems
- All electrical wiring (new or remodeling)
- All HVAC (new or remodeling)
- All plumbing (new or remodeling)
- Agricultural buildings/Commercial buildings
- Accessory Structures (detached garages, pole buildings, sheds)
- Re-siding or Re-roofing
- Handicap ramps
- Decks
- Fences

**PERMITS ARE NOT REQUIRED FOR THE FOLLOWING:**

- Maintenance - including floor covering, drywall, interior finishing
- Installation of cabinetry without plumbing or electrical
- Repairs deemed minor by Building Inspector or Village
- Normal repairs to HVAC and plumbing
- Repairs to electrical equipment or systems (e.g. switches, receptacles or fixtures)

**TO OBTAIN AN APPLICATION**

- Call the building inspector to have applications mailed, pick up applications at the Municipal Center or download from the Village website at <http://www.biron.wi.gov/permitsforms>
- Please see the attached list of information required to obtain building permits
- Permit fees are determined according to the Village Fee Schedule
- Any work done prior to obtaining a building permit will result in permit costs being doubled

**RETURN COMPLETED APPLICATIONS/SUBMITTING PLANS:**

- Applications may be mailed or dropped off:  
VILLAGE OF BIRON, 451 KAHOUN ROAD WISCONSIN RAPIDS, WI 54494

**If uncertain and/or to schedule an inspection, call the building inspector, Josh Volz, at 715-421-9845**

**INSPECTIONS ARE REQUIRED PRIOR TO STARTING WORK!**

## WHAT DO I NEED FOR A BUILDING PERMIT?

### NEW HOMES

1. 2 sets of building plans drawn to scale with elevations
2. Site plan of the land showing dimensions of the property, size of all structures on property and distances from structures to lot lines and ordinary high water mark (if applicable). Also show percentage of lot coverage calculations and mark location on property.
3. Thermal performance sheets (heat loss calculations)
4. Wall bracing detail plan
5. Uniform Building Permit application
6. Erosion control plan workshop and plot plan
7. Zoning permit application
8. Shoreland protection district permit if applicable
9. Permit fee amounts from the fee schedules
10. Driveway permit application (if applicable)

### ADDITIONS, REMODELS & ACCESSORY STRUCTURES OVER 150 SQUARE FEET

1. 1 set of building plans drawn to scale with elevations
2. Site plan of the land showing dimensions of the property, size of all structures on property and distances from structures to lot lines and ordinary high water mark (if applicable). Also show percentage of lot coverage calculations and mark locations on property.
3. Sanitary permit (if applicable)
4. Uniform Building Permit application
5. Erosion control plan shown on site plan for additions only
6. Zoning permit application
7. Shoreland protection district permit application (if applicable)
8. Permit fee amounts from the fee schedule
9. Driveway permit application (if applicable)

### SHEDS UP TO AND INCLUDING 150 SQUARE FEET

1. 1 set of building plans
2. Site plan showing dimensions of the property, size of all structures on property and distances from structures to lot lines and ordinary high water mark (if applicable). Also show percentage of lot coverage calculations and mark location on property.
3. Zoning permit application
4. Shoreland protection district permit application (if applicable)
5. Permit fee amount from the fee schedule
6. Driveway permit application (if applicable)

### COMMERCIAL

1. 1 State approved building plans and specifications as needed per SPS 360.12
2. Site plan showing dimensions of the property, size of all structures on property and distances from structures to lot lines and ordinary high water mark (if applicable). Also show percentage of lot coverage calculations and mark location on property.
3. Sanitary permit (if applicable)
4. Uniform Building Permit application
5. Zoning permit application
6. Shoreland protection district permit application (if applicable)
7. Permit fee amount from the fee schedule
8. Driveway permit application (if applicable)